

USDA – RURAL DEVELOPMENT
BUSINESS & INDUSTRIAL GUARANTEED LOAN
RENEWABLE ENERGY AND ENERGY EFFICIENCY GUARANTEED LOAN
IOWA PRE-APPLICATION GUIDE

- I. We suggest contacting the USDA-Rural Development at (515) 284-4714 in Des Moines to discuss a project.
A pre-application may be filed at the following address: USDA-Rural Development
873 Federal Building
210 Walnut Street
Des Moines, IA 50309
FAX: (515) 284-4859
- II. Please respond to **all** items on the sheet below. If additional space is needed, attach a sheet with a corresponding item number. Business and lender **both** should **sign** this form.

	Lender	Business
Full Legal Name:		
Address:		
Phone Number:		
Fax Number:		
E-mail Address:		
IRS Tax ID (or SS) Number:		
FDIC Certificate No:		N/A
Contact Person Name:		
Contact Person Title:		
Signature:		

1. Brief history and description of the project, products, services provided, and availability of raw materials and supplies:

2. Attach Lender's preliminary credit approval presentation with credit analysis.

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3. Requested Loan Amount: \$_____. Maturity: _____ years.

Interest rate: _____%

4. Funds:

Source of Funds	
Business Injection:	
Guaranteed Loan:	
Other:	

Use of Funds	
Real Estate:	
Machinery & Equipment:	
Accounts Receivable:	
Inventory:	

5. Number of full time jobs existing: _____ to be created: _____ saved: _____.

6. Amount of businesses' tangible net worth: \$_____.

7. List personal or corporate guarantees offered:

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8. Proposed security for the loan and its value:

Type	Book Value	Appraised Value	Discount	Discount Value	Prior Lien	Net Value
Real Estate:	_____	_____	_____	_____	_____	_____
Machinery & Equipment:	_____	_____	_____	_____	_____	_____
Accounts Receivable:	_____	_____	_____	_____	_____	_____
Inventory:	_____	_____	_____	_____	_____	_____
Other:	_____	_____	_____	_____	_____	_____
Total:	_____	_____	_____	_____	_____	_____

9. If corporate borrower, the names and addresses of the borrower's parent, affiliates, and subsidiary firms, if any, and a description of the relationship.

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10. Is there any pending or final legal or regulatory action against the business or related activities? If yes, explain.

11. For all businesses, attach a current balance sheet and income statement (not more than 90 days old) and for existing businesses the last three year-end complete financial statements for the borrower and any parent, affiliates, and subsidiaries.

12. For start-up businesses, a preliminary business plan must be provided.

13. General Information:

a. Is this a proprietorship, partnership or corporation (profit or non-profit)?

b. Give Standard Industrial Classification (SIC) number for the business if known. If the SIC number is not known, show the specific purpose of the business.

c. Has the business or any related activities ceased operations within the previous 24 months? If yes, explain.

III. The USDA-Rural Development Office will review the pre-application to make a preliminary eligibility determination for a potential guarantee. Lenders will be contacted for discussion and may be advised to prepare a complete application.